

Glogster.com

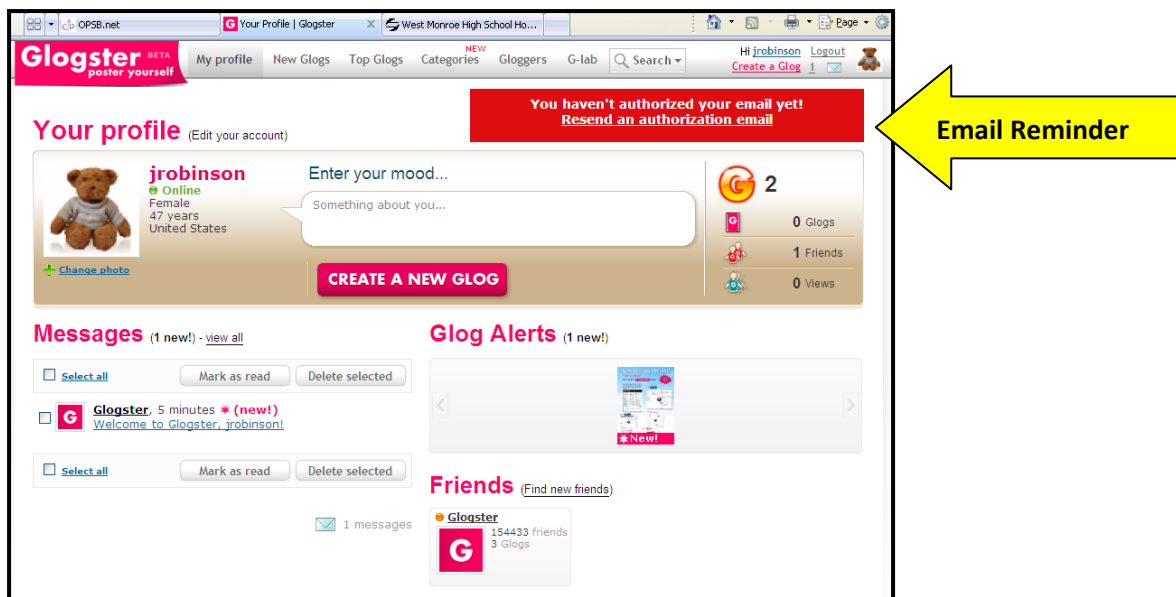
A glog is like a poster, only better. Glogs allow you to create an online poster using photographs, images, graphics, video files and sound files. Glogs allow you to add hyperlinks to other websites. Students may email their glog links to their teachers or embed them in a class wiki. When you use a glog, you are referred to as a “glogger.”

1. Go to <http://www.glogster.com>
2. Click on **Register** in the upper right-hand side of the screen
3. Fill out online registration form. (Nickname is the same thing as screen name or login)

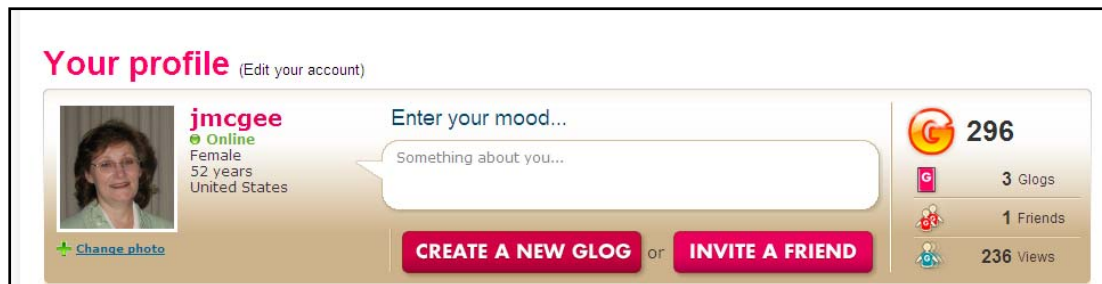


The screenshot shows the 'Register' page on Glogster.com. The form includes fields for Nickname (jrobinson), Password (masked with dots), Confirm password (masked with dots), E-mail (jrobinson@opsb.net), Gender (Female selected), Birthday (January 1, 1961), Full name (Janice Robinson), and I live in (United States). A CAPTCHA image shows the code 'F4CHKC'. A yellow callout bubble with the text 'Type code from box above' points to the CAPTCHA input field. Below the CAPTCHA is a checkbox for 'I agree to the terms of use and privacy policy' and a red 'SIGN UP' button.

4. Type the code from the code box in the box below the code.
5. Check the box beside “I agree to the terms of use”
6. Click **SIGN UP**.
7. You will be taken to your personal glog page. You will also receive a reminder to check your email for a confirmation email from glogster.com. When you receive the email, click the “**confirm your account by clicking here**” link in the email to confirm your account.



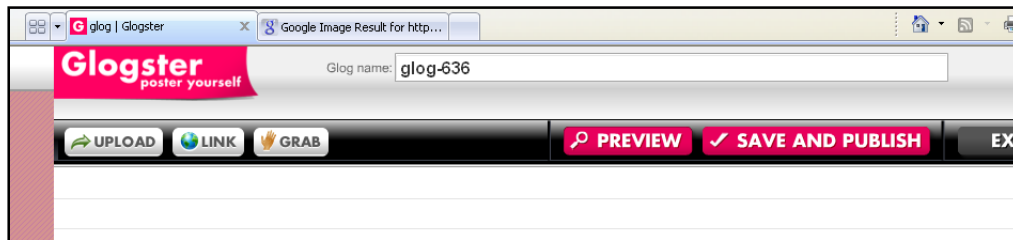
8. Click the “**CREATE A NEW GLOG**” button. (A generic icon will display beside your name unless you import a photo or other picture.)



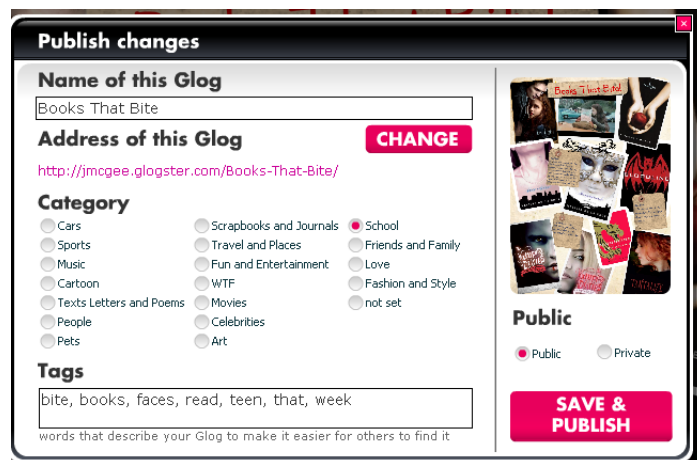
9. A “blank” glog screen will open.



10. You can delete any element already on the screen that you do not want by selecting it and clicking the red trashcan that appears.
11. Naming your glog: At the top of the glog screen, there will be a rectangular box labeled **"Glog name"** next to it. When you first open your glog, it is only identified with a glog-number. Click in the box and give your glog a unique name.



12. Click the **"Save and Publish"** button. It will take you to a screen with some options.

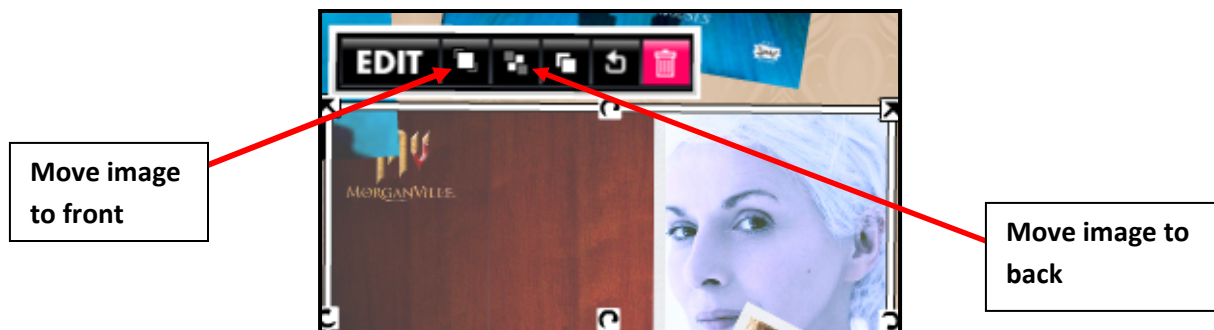


13. You may adjust the name of your blog.
14. You may add subject "tags" to make it more searchable
15. You may also mark you blog as **"Public"** or **"Private."** (I usually mark mine as **"Private"** until it is completed.)
16. Click **"Save and Publish."** You blog will be saved. You will be taken back to your main blog screen with the option to **"View"** or **"Continue Editing."** Each time you finish working on your glog, be sure to click **"Save and Publish."**

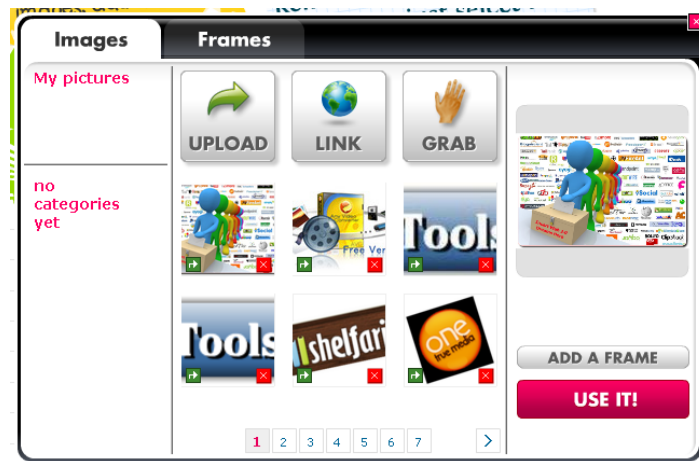
17. **Backgrounds:** To add a background, select **“Wall”** from the tool box. (The toolbox may be repositioned on the page as needed.)



18. **Images:** Use the **“Image”** button from the toolbox to upload photos, pictures, sound files or video files. Click the **“Upload”** button and browse to the files on your computer. (It’s just like adding an email attachment.) Select the image you want and click **“OPEN.”** Your photos will be added to your online glogster library. You may hold down the SHIFT key to select multiple images at once.
19. To add images to the glog, select your image, and click **“USE IT!”** You may use it **“as is”** or you may add a frame by clicking the **“ADD A FRAME”** button. You will be able to try out and select from a wide variety of frames. When you add your image, it always moves to the bottom of the screen. Locate it and drag it to the desired position. It is easy to move it to any location on the screen.
20. **Move to Front, Move to Back:** You may layer images on the screen by selecting an image and clicking. When the edit box opens above the image, use the first button after the **“Edit”** button to move an image to the front. Use the second button after the **“Edit”** button to move an image to the back.




21. **Video:** To add a video (such as *YouTube*) from the web, select the **VIDEO** tool and select either **“UPLOAD”** or **“LINK.”**
- If you have downloaded a video to your computer, choose **“UPLOAD”** and browse to the video just as if it were a photo.
 - If the video is on the web, click **“LINK.”** The link screen will open and allow you to type or paste the url for the video into the blank. Click **“ADD TO YOUR FILES”** and the video will be uploaded. (You will not be able to watch the video in the edit mode.)



22. **Text:** To add text, select **“TEXT”** from the toolbar. You may choose a textbox (default), a title box, bubbles or stickers for your text. A wide variety of text boxes are available from each category. Select the textbox you want click **“USE IT.”** The textbox will appear on your screen.
23. Click **“Edit”** above the textbox to type text.



24. Once you have typed your text, click the **“Ab1”** button on the menu to change the font size and style, or to bold, center, or add italics. The color chart button will allow you to change the font color. Color effects may be changed by the **fx** button.

25. **TIP:** To create a rectangular textbox, as in a title banner, choose **“TITLES.”** For a regular (square) textbox, use the default textbox. You can change the size of a textbox, but it will remain square. You cannot pull the sides to make it rectangular.
26. To create text with no box or frame around it, choose **“Basic Text,” “Basic bubble”** or **“Basic Title.”**
27. **Hyperlinks:** You may add a hyperlink to text by using the **“link”**  button. Click the **“Edit”** button, click the **“Link”** button and type the url in the box. Click **“OK.”** To add a hyperlink to images, select the image by clicking on it. Click the **“Edit”** button. Then, click the **“Link”** button. Type in the url and click **“Okay.”**



28. **Sound or Music Files:** Insert same as Video files.
29. **To Send or Share Your Glog with Others:** There are two ways.
30. **Method 1: EMAIL LINK**

- a. First, save your glog again by using the **“SAVE AND PUBLISH”** button at the top or bottom of the screen. The save screen will open.

 A screenshot of the Glogster 'Publish changes' screen. The screen has a dark header with the text 'Publish changes' and a red close button. Below the header, there are several sections:

- Name of this Glog:** A text box containing 'Morganville Vampires'.
- Address of this Glog:** A text box containing 'http://jmcgee.glogster.com/Morganville-Vampires/' and a red 'CHANGE' button.
- Category:** A list of radio buttons for various categories. 'School' is selected.
- Tags:** A text box containing 'caine, library, library20, morganville, rachel, school, vampires' and a note 'words that describe your Glog to make it easier for others to find it'.
- Public/Private:** Two radio buttons. 'Public' is selected.
- SAVE:** A large red button at the bottom right.

 On the right side of the screen, there is a preview of the Glog, showing a collage of images and text.

- b. Double-check to be sure that you have named your blog. If not, give it a unique name.
- c. Under **“Category”**, check **“School.”**
- d. Add some subject tags if you have not done so already.

- e. Change your glog from **“Private”** to **“Public.”**
- f. Click **“Save.”**
- g. After you **“SAVE”** the **“What Next?”** screen will open.

- h. Use the drop down menu beside **“Import contacts”** to select **“Enter Manually.”**
- i. Type your name in the box next to **“My Name.”**
- j. Enter your teacher’s email address next to **“Friend’s email.”**
- k. Click **“Send.”**

31. Method 2:

32. Click on the **“EXIT”** icon at the top of the screen.



34. You will be prompted to **“Save”** your changes. Click **“Save.”**
35. In the **“PUBLISH CHANGES”** box, click **“SAVE”** again.
36. In the **“YOUR GLOG HAS BEEN PUBLISHED”** box, click **“BACK TO PROFILE.”**
37. You will be at your **“Profile”** page. Scroll down until you see a miniature version of your glog. (Any glogs that you create will be displayed in miniature here.)
38. Beside your glog you will see a green icon followed by the words **“Embed and Link to this Page.”** Below you will see two code boxes: **“Link”** and **“Embed.”**



39. Click the **“Copy”** button at the end of **“Link”** to copy the link to your glog. The link may be pasted into an email, wiki or website.

40. **To Embed your glog to a wiki**

41. Click the **“Copy”** button at the end of **“Link”** to copy the html code. Paste the code into your website as either html code or a widget, depending on the website. (If using *Wikispaces*, chose the **“Insert Widget”** button.